关于2016版人才培养方案的通知

各学院（部）：

按照山东省教育厅《关于做好本科专业人才培养方案编制工作的通知》（鲁教高函〔2016〕16号）文件要求，我校2016版人才培养方案中需增加部分内容并装订成册，现将有关事项通知如下：

一、人才培养方案中增加时空矩阵图

1.时空矩阵图体现第一课堂的理论课程和实践教学环节对毕业要求及可考核指标点的支撑（模板详见附件1）。

2.时空矩阵图在word中的排版可自定义页面大小 ，建议采用A3横版。

3.时空矩阵图放在人才培养方案“六、课程设置”的第5条，如图：



4.人才培养方案的其他内容不做改动。

二、汇编人才培养方案

1.各专业人才培养方案的排版及格式，均按照以前的模板。

2.学院将本单位所有专业（不含贯通培养类型）2016版人才培养方案分类汇编为一个word文档（格式见附件2）。

三、报送时间

2017年3月31日前，各学院将人才培养方案电子版和纸质版报送教务处，纸质版需经学院负责人签字并加盖学院公章。

附件：1.时空矩阵图

2.学院人才培养方案汇总排版格式

 教务处

2017年3月9日

附件1： 时空矩阵图

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 目标类型 | 毕业要求 | 可考核指标点 | 公共基础课 | 学科基础课 | 专业必选课 | 专业限选课 | 专业（方向）限选课 | 专业任选课 | 创新创业课程 | 集中实践 |
| 马克思主义基本原理概论 | 毛泽东思想和中国特色会主义理论体系概论 | 中国近现代史纲要 | 思想道德修养与法律基础 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1知识目标 | 1.1 | 1.1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.1.3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 1.2 | 1.2.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2能力目标 | 2.1 | 2.1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 3素质目标 | 3.1 | 3.1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 3.2 | 3.2.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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注：1.各专业根据具体情况增减行、列。2.表中字体全部采用宋体6号。3.以符号表示课程对毕业要求的支撑度，例如，☆：表示支撑度强，○：表示支撑度一般，△表示支撑度弱。4.毕业要求和可考核指标点在此表中只需要填序号，但应和人才培养方案中第三部分“毕业要求”的各项对应准确。

附件2：





人才培养方案

（×××学院）

山东交通学院教务处

2016年12月

目 录

普通本科

[××××× 1](#_Toc476657893)

[××××× 11](#_Toc476657894)

[××××× 25](#_Toc476657893)

**高职本科**

[××××× X](#_Toc476657893)

**专升本**

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[××××× X](#_Toc476657894)

**专科**

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目录要求： 1.分类目录“普通本科”、“高职本科”等为宋体三号加黑，单倍行列，段前段后均为6磅

2.其他目录：宋体四号，单位行距，段前段后均为3磅

正文要求：1.每个专业人才培养方案均另起一页，并保证首页均在奇数页码，可以增加空白页。

 2.人才培养方案的字体字号及其他格式均按照以前规定，不做更改。

全文要求：页面边距上、下、左、右均为2.5cm。