**山东交通学院试卷汇总表**

（20­ ～20 学年第 学期）

教学单位（章） 教研室（系）： 年 月 日

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| **序号** | **课程号** | **课序号** | **课程名称** | **任课****教师** | **考试****方式** | **班级** | **试卷份数** | **存放地点** |
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备注：1.考试方式：闭卷、开卷、口试、上机、实际操作、论文、设计、其它。

 2.试卷份数：期末考试份数+期初补考份数。

 3.各教学单位可根据需要增加列的内容。

制表： 审核：